

Board of Fire Commissioners District #1
April 28, 2021

The regular meeting of the Board of Fire Commissioners, District #1 was held in the bays of the Tarn Drive Firehouse on Wednesday, April 28, 2021, subject to a special dispensation granted by the Township limiting attendance to no more than 8 in-person attendees. The meeting commenced at **7:30PM** with Commissioner Berry presiding. Commissioners Masker & Jamieson were in attendance. Commissioners Tagliente & Ferdninand attended remotely through Zoom. Chief Crawford attended as a representative of the Department.

Minutes from the previous meeting were read by Commissioner Tagliente and approved with minor corrections via a motion made by Commissioner Jamieson, seconded by Commissioner Ferdinandi, and passed via unanimous vote.

Treasurer's Report: The Treasurer's Monthly Report for March 2021 declaring operating expenses of **\$238,602.49 (Operating Expenses of \$54,455.59 & Building Expenses \$184,146.90.)** was read and distributed for all Commissioners to review and provide comments. A deposit for insurance refund in the amount of **\$12,431.43** was received. No receipts for petty cash were submitted. No comments or objections were made.

The Treasurer's Report was approved via a motion made by Commissioner Jamieson, seconded by Commissioner Ferdinandi, and passed via unanimous vote.

Corrective action plan from the auditor has been received and will be acknowledged under Resolutions.

Truck Report: Preventative Maintenance scheduled for May.

- **Tower 11:** Kusmall not working properly;
- **Engine 12:** Status quo;
- **Engine 13:** Foam tank gauge shows that tank is empty even when full; new engine arriving in a few weeks;
- **Rescue 14:** Status quo;
- **Engine 15:** Significant amounts of rust on the body, repair would take a few months;
- **Utility 16:** Dripping oil while parked;
- **Car 18:** Status quo; and
- **Car 19:** Needs brakes.

Radio Report: District 5 has announced plans to go back to the County between 5/17 – 6/1.

County radio system upgrades are moving along, ETA for completion is Spring 2022;

New pagers with capability to scan PD, County Ops, County Response, are being investigated;

Chief would like to quote replacements as part of 2022 budget;

RIC discussions occurring at the county level as to the number of departments to dispatch on each alarm due to County-wide low manpower.

Insurance: A claim was filed for Engine 12's accident. An estimate was submitted to insurance and approved. The insurance provider will be sending a check. Waiting on Valtek to call when parts are in to schedule a repair.

Purchasing: No report.

Fire Prevention: No report.

Joint Commissioner Board: The next Joint Commissioner Board meeting will be held at the Tarn Drive Firehouse on Wednesday, June 2, 2021.

Chief's Report / Open: 99 calls year-to-date.

New Construction within the Fire District:

2900 Route 10 project (180 Units, now down to 156): variance change approved.

1500 Littleton Road project (250 Senior Apartments + Assisted Living):

Follow-up conference call planned for the next week.

Training & Event Schedule:

4/29 – Hose Washing;
5/6 – Standpipe Operations at Honeywell in Morris Plains;
5/20 – LDH Relay Pumping;
5/27 – Memorial Day Prep (D2 having their annual parade);
3 Members successfully completed Low Angle Rope Rescue program, 2 continued into High Angle Ops;
Class 3 Harnesses purchased for 2 members;
2 Members attending RIC Weekend 4/30 - 5/2; and
County/State looking into requiring NFPA 1582 style physical prior to attending FF1.

Mutual Aid Rendered and Received: 10 out of the last 24 calls have been Mutual Aid Given:

Boonton 2nd alarm on 4/13, RIC (R14)
Denville 2nd alarm Barn fire on 3/30, engine (C1, D1, E12, U16)
Denville 2nd alarm smoke condition on 4/12, cover assignment (E13, U16)
Lake Parsippany 1st alarm fire on 3/25, engine (C1, D1, E13, U16)
Lake Parsippany 1st alarm fire on 4/6, engine (C1, D1, E13, U16)

New Firehouse: Planning to organize a move-in event once necessary approvals have been obtained.

Other Business:

Getting approximately \$9600 from FEMA for Tropical Storm Isaias.
Equipment list for new Engine 13 is being finalized & final orders will be placed within the next 1-2 weeks.

Old Business: Approved contracts for professional services previously passed by resolution have been paid.

The annual audit report for fiscal year ending 2020 has recently been received and was distributed for all Commissioners to review. A resolution to adopt the corrective action plan will be voted on prior to close of the meeting.

New Business: Following the election, the Board discussed member's roles and re-organization. After discussion, the following duties were assigned.

President: Jeff Berry
Treasurer: James Masker
Secretary: Daniel Tagliente
Insurance: Louis Ferdinandi
Equipment: Robert Jamieson

Resolutions: The following resolution was read, discussed, and voted on as below:

Resolution 2021-05 – Review of Annual Audit Report for 2020 and Corrective Action Plan

A resolution acknowledging that the Board members each certify that he has personally reviewed the annual audit report for the fiscal year ended 2020, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

Yes: Commissioner Masker
Commissioner Berry
Commissioner Tagliente
Commissioner Jamieson
Commissioner Ferdinandi

No: --

Absent:

Being no further business, a Motion to Close was made by Commissioner Masker, seconded by Commissioner Tagliente, and carried via a unanimous vote at **9:06PM**.

Respectfully Submitted,
Daniel A. Tagliente
Commissioner / Clerk