

Board of Fire Commissioners District #1
January 26, 2022

The regular meeting of the Board of Fire Commissioners, District #1, commenced at **7:35PM** with Commissioner Berry presiding. Commissioners Jamieson, Tagliente, and Masker were also in attendance. Commissioner Ferdinandi was unable to attend in person but was connected telephonically. Chief Crawford, Deputy Chief Masker, and Captain Hazel attended as representatives of the Department.

Minutes from the previous meeting were read by Commissioner Tagliente and approved with minor corrections via a motion made by Commissioner Jamieson, seconded by Commissioner Berry, and passed via unanimous vote.

Treasurer's Report: The Treasurer's Monthly Report for December 2021 declaring operating expenses of **\$98,102.76**, was read and distributed for all Commissioners to review and provide comments. The majority of the expenses were related to insurance premium payments. Deposits in the amount of **\$335,074.07** were received from the 4th Quarter Tax Check. Receipts for petty cash from September through mid-December were received in the amount of **\$841.06**. Receipts for petty cash for mid-December through the end of 2021 were received in the amount of **\$996.66**. All receipts for petty cash were audited and confirmed to be in order.

No comments or objections were made with regards to the Treasurer's Report.

The Treasurer's Report was approved via a motion made by Commissioner Jamieson, seconded by Commissioner Tagliente, and passed via unanimous vote.

Truck Report:

- **Tower 11:** Leak still ongoing and getting worse, truck will be going out for service in February; there is a 20-month lead time on purchasing a new tower;
- **Engine 12:** Broken light fixed, minor damage still present from accident;
- **Engine 13:** Check engine light is still on but has not yet been addressed; door alarm from the deck gun occurs on a regular basis;
- **Rescue 14:** Currently out for service;
- **Engine 15:** Has been moved to Tarn temporarily; new engine timeframe is now estimated to be 19 months;
- **Utility 16:** Missing keys were found in back cupholder;
- **Car 18:** No issues; and
- **Car 19:** Windshield wipers fixed, dash cam fixed, new seats installed, but tire is still leaking and engine may be knocking.

Radio Report: Several new pagers have been distributed.

Speakers in the bays are now operational; in-building alerts will be activated shortly.

County radio system is still moving along for early activation shortly.

The new Parsippany PD liaison has been identified and is working with the Fire Departments, but will likely be retiring this year.

Run cards are being evaluated and updated as appropriate.

Insurance: Our previous contact person retired. Our new contact person has been identified. No new claims have been filed. Still awaiting an approximately \$2,500 refund for prior overpayment due to sale of an apparatus.

Purchasing: No report.

Fire Prevention: No report.

Joint Commissioner Board: The next Joint Commissioner Board meeting will be held at District #5's Firehouse on Wednesday, February 2, 2022.

Chief's Report: 386 calls in 2021; 31 calls year-to-date.

- New Construction
 - 2900 Route 10 project (156 Units)
 - No updates.
 - 1500 Littleton Road project (250 Senior Apartments + Assisted Living)
 - Demolition contract awarded
 - Asbestos abatement within the next 2-3 weeks
 - Should have access for training purposes soon
 - 2740 Route 10
 - No updates.
- Upcoming Training:
 - 1/27 – Bailout Training
 - 2/3 – RIC Competition
 - 2/17 – SOPs & Anti-Harassment
 - 1 Member Completed FF2
 - Looking to host a Safety Officer (16hrs) Class in the Fall
 - 4 Scheduled Drills at Morris Academy between now and May
 - Looking to train with D2 & D3 more often this year
- Mutual Aid
 - 26% of total call volume year-to-date is providing aid to District #2.
 - Total mutual aid calls given is 15, 50% of total call volume.
 - 1/1 - RIC into Dover for 2nd alarm structure fire. Crews on scene for 3+ hours
 - 1/4 - Engine to D6 Parsippany Road, Strip Mall Fire. Crews on scene for 7+ hours
 - 1/4 - RIC to Morris Plains on reported structure fire. Crews on scene for 30 minutes.
 - 1/15 - Engine requested into Passaic for Cover Assignment task force. Was able to provide from 08:00-12:00, and assembled a crew for an afternoon shift, but was cancelled.
 - 1/16 - RIC into Dover, canceled shortly thereafter.
 - 1/25 - RIC into Boonton for 2nd alarm. Crews on scene for 40 minutes.
 - Since last meeting, Randolph & Boonton Twp have canceled their RIC teams.
 - Meeting was held with other Districts 2, 3, and 6 to discuss manpower concerns.
- Other Information
 - New gear lockers for Powder Mill have been installed.
 - FDIC personnel have been selected and accommodations have been booked.
 - Chief recommends holding the inspection the Thursday prior to the inspection dinner.

Open: Nothing heard.

Old Business: Ballots for the February election have been printed and the election has been properly advertised.

An agreement was reached for the ambulance lease of the bays. Formal lease still needs to be signed.

Tarn Drive Firehouse Concerns:

- The door system was investigated to adjust the video phone settings. There will be a second service call tomorrow to implement corrective action.
- Salt is being spread at the new Firehouse but it is going onto the concrete near the bay entrances. A phone call will be made to request not spreading near the bay doors.
- There is bubbling on paint on the Firehouse balcony.
- The first-floor elevator setting needs adjustment because it is not level.
- Door knobs are almost all corrected.
- Light sensors near the back door are not turning on lights appropriately.
- Light sensors near Rescue 14 are not turning on lights appropriately.
- Water is coming up from the drains/cleanouts in the floors.
- The concrete cracks need to be evaluated for long-term stability.

- One boiler never had an outdoor sensor installed, but it will be covered under warranty.

New Business: There will be three new resolutions presented read, presented, and discussed by the Board:

- Professional Services for Bond Counsel
- Election Question regarding Acquisition of Fire Apparatus
- Professional Services for Financial Advisors

Resolutions: The following resolutions were presented, discussed, and voted on:

Resolution 2022-01 – DeCotiis Law Firm as Bond Counsel

A resolution authorizing the Board to appoint DeCotiis et al. to serve as the Board’s bond counsel pursuant to the fee agreement (Agreement for professional services) provided was read. The resolution was adopted by the following roll-call vote:

Yes: Commissioner Masker
 Commissioner Berry
 Commissioner Tagliente
 Commissioner Jamieson
 No: --
 Absent: Commissioner Ferdinandi

Resolution 2022-02 – Election Question regarding Acquisition of Fire Apparatus

A resolution resolving that an additional item be considered at the annual election. The additional item will be posed as a question of whether the Board is authorized to (i) acquire two fire trucks, including but not limited to (A) one Class A Pumper with ground ladder compliment and (B) one Platform Truck with 100 foot Aerial Ladder and water tank, pumper and ground latter compliment, (A) and (B) together with such other apparatuses and equipment as may be necessary to acquire and equip any such vehicles and make them fully operational for the purposes of the Fire district (collectively, the “Fire Trucks”), (ii) to expend for all of the foregoing in (i) above, an amount not to exceed \$2,629,000 including appropriating the amount of \$305,000.00 from the 2022 Budget as approved by the legal voters of the Fire District to be applied toward the costs of the Fire Trucks, and (iii) sell and issue bonds or bond anticipation notes of the Fire District for said purposes in an amount not to exceed \$2,324,000, including payment of costs and expenses relating to the issuance of such bonds or bond anticipation notes. The resolution was adopted by the following roll-call vote:

Yes: Commissioner Masker
 Commissioner Berry
 Commissioner Tagliente
 Commissioner Jamieson
 No: --
 Absent: Commissioner Ferdinandi

Resolution 2022-03 – Phoenix Advisors as Financial Advisors

A resolution authorizing the Board to appoint Phoenix Advisors to serve as Financial Advisors (employment for “Professional Services”) for the 2022 Fiscal Year was read. The resolution was adopted by the following roll-call vote:

Yes: Commissioner Masker
 Commissioner Berry
 Commissioner Tagliente
 Commissioner Jamieson
 No: --
 Absent: Commissioner Ferdinandi

Being no further business, a Motion to Close was made by Commissioner Tagliente, seconded by Commissioner Masker, and carried via a unanimous vote at **9:11PM**.

Respectfully Submitted,
 Daniel A. Tagliente
 Commissioner / Clerk