

**TOWNSHIP OF PARSIPPANY-TROY HILLS**

**BOARD OF FIRE COMMISSIONERS**

**FIRE DISTRICT NO. 1**

**REGULAR MEETING  
March 23, 2022, 7:30 p.m.**

1. CALL TO ORDER

The regular meeting of the Township of Parsippany-Troy Hills Board of Fire Commissioners, Fire District No.1 was called to order at 7:30PM by President Berry at the Tarn Drive Firehouse at 909 Tabor Road, Morris Plains, New Jersey.

2. PLEDGE OF ALLEGIANCE

President Berry led the Pledge of Allegiance.

3. STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of March 23, 2022 was included in a list of meetings notice sent to The Daily Record on December 10, 2021 and advertised in said newspaper on December 11, 2021, posted on the bulletin board in the Parsippany-Troy Hills Municipal Building, 1001 Parsippany Boulevard, Parsippany, New Jersey, and the Mount Tabor Firehouse, 909 Tarn Road on December 11, 2021, and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Township Clerk and at the Mount Tabor Fire House.

4. ROLL CALL

Commissioners present: Berry, Masker, Jamieson, and Hazel

Commissioners attending via Zoom: Ferdinandi

Department representation: Deputy Chief Masker

5. AGENDA REVIEW

President Berry reviewed the agenda for this meeting.

6. MINUTES FOR APPROVAL

Minutes from the regular February meeting were read by Commissioner Hazel and approved via a motion by Commissioner Jamieson, seconded by Commissioner Masker, and carried by unanimous vote.

Minutes from the special meeting on March 9th, a Microsoft Teams Meeting with the New Jersey Local Finance Board regarding their approval for the purchase of two fire

apparatus (one Engine/Pumper and one Platform Ladder/Pumper) and all associated ancillary equipment, were read by Commissioner Hazel and approved via a motion made by Commissioner Jamieson, seconded by Commissioner Masker, and carried by unanimous vote.

## 7. COMMUNICATIONS RECEIVED

There were no communications received for this meeting.

## 8. RESOLUTIONS:

No. 2022-05

Resolution 2022-05, BOND RESOLUTION AUTHORIZING THE ISSUANCE AND SALE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS FIRE DISTRICT NO. 1, IN THE COUNTY OF MORRIS, NEW JERSEY, OF FIRE DISTRICT GENERAL OBLIGATION BONDS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$2,324,000, AND AUTHORIZING AND APPROVING THE FORM, MATURITY DATE AND OTHER DETAILS OF SAID BONDS AND RELATED DOCUMENTS AND INSTRUMENTS IN CONNECTION THEREWITH, was distributed to the commissioners for review.

The resolution was adopted by the following roll-call vote:

Yes: Berry, Masker, Ferdinandi, Jamieson, Hazel

No: --

Absent: --

## 9. REPORTS

### i. Treasurer's Report

The Treasurer's monthly report for March 2022 declaring operating expenses of \$40,490.68, was read and distributed for all Commissioners to review and provide comments. Significant expenses included \$9,899.76 for turnout gear and \$8,580.00 for hydraulic system repairs on Tower 11.

Deposits in the amount of \$628,235.34 were received (\$9,751 – insurance refund; \$33,333.34 – EMS rent from September 2021 through March 2022; \$585,100.00 – tax revenue, \$50.00 – reimbursement for training).

Bond principal payments totaling \$360,000 and bond interest payments totaling \$116,150 were made to service the debt related to the Tarn Drive project.

The Treasurer will transfer the District's primary banking relationship and checking account balance to FIRST BANK for improved service and ease of doing business.

No comments or objections were made regarding the Treasurer's Report.

The Treasurer's Report was approved via a motion made by Commissioner Jamieson, seconded by Commissioner Hazel, and carried by unanimous vote.

ii. Truck Report

Tower 11: Hydraulic leak has been repaired. Breathing air tanks on the aerial device may be leaking.

Engine 12: Proposed scope for quotation on cosmetic repairs around the front right of the truck is pending.

Engine 13: Check engine light is still on. Resolution requires an account to be setup with dealer.

Rescue 14: Leaking from recent repair.

Engine 15: Moved to Tarn until April.

Utility 16: Brakes, fluid lines, axel seal, and oil pressure sensor are among other minor items being serviced.

Car 18: Oil will be changed. Potential spark plug issue will be looked at.

Car 19: Oil will be changed. Fuel leak and exhaust leak will be repaired. Lightbar issues are related to the switch box. The Chief's office suggests planning to replace this vehicle. Exploring grant options.

iii. Radio Report

Need to begin replacing batteries for portables. Suggest replacing 20 at a time. Expense will come out of the current radio budget.

Parsippany dispatchers are enhancing procedures for fire calls and are looking to engage in training directly with fire departments.

iv. Insurance Report

No report.

v. Purchasing Report

No report.

vi. Fire Prevention

No report.

vii. Joint Board Meeting Report

The next Joint Commissioner Board meeting will be held at District #5's Firehouse on Wednesday, April 6, 2022.

viii. Chief's Report

86 calls year-to-date.

#### New Construction:

2900 Route 10 project (156 Units): Interior demolition taking place. Pelican is using the building for storage. Investigating chemical storage.

1500 Littleton Road project (250 Senior Apartments + Assisted Living): Soil sampling and parking lot work being performed. The department will have about one week's notice prior to the building being available for training.

#### Upcoming Training:

Mask confidence, Pumping and Hose Stretches, and Life Safety Complex with Mutual Aid are scheduled.

Training with Parsippany Police dispatchers is pending scheduling.

#### Mutual Aid:

RIC into Rockaway Township on March 17<sup>th</sup>.

RIC into Dover on March 20<sup>th</sup>.

#### Other Information:

Flooring in the Powder Mill training center has been installed.

Lights sensors for Rescue 14's bay at Tarn need to be reprogrammed.

Tarn door phone is not working.

Stairwell riser and stringer paint is not satisfactory and should be addressed with the original contractor.

#### 10. INVITATION FOR PUBLIC COMMENT

No members of the public were present.

#### 11. APPROVAL OF BILLS PAYABLE

No bills were received at this meeting.

#### 12. EXECUTIVE SESSION

No executive session took place at this meeting.

#### 13. OLD BUSINESS

Approval from a Town Hall was obtained to permit the destruction of records beyond their retention period. Records destruction will occur in the coming days.

EMS rental agreement is now signed.

Tarn Drive light sensor repairs are pending.

Powder Mill training room is complete.

#### 14. NEW BUSINESS

A motion to contract with Otis Elevator Company for maintenance of the elevator at the Tarn Drive Firehouse was made by Commissioner Masker, seconded by Commissioner Hazel, and carried by unanimous vote.

The commissioners will seek quotes for the installation of pavers to replace the commonly traversed path between the east parking lot and the driveway in front of bay 5 at the Tarn Drive Firehouse.

Morris County Sheriff Labor Assistance Program (SLAP) will be engaged for periodic cleaning of non-restricted areas of the Tarn Drive Firehouse.

Post-election reorganization took place. Newly elected Commissioner Hazel was welcomed to the Board. Roles and responsibilities were assigned as follows: Jeff Berry – President; Jim Masker – Treasurer; Louis Ferdinandi – Insurance; Robert Jamieson – Apparatus Maintenance; Gerard Hazel – Clerk.

#### 15. ADJOURNMENT

Being no further business, a motion to close was made by Commissioner Masker, seconded by Commissioner Hazel, and carried by unanimous vote at 9:20PM.