

**TOWNSHIP OF PARSIPPANY-TROY HILLS
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1
REGULAR MEETING
October 26, 2022, 6:27 p.m.**

1. CALL TO ORDER

The regular meeting of the Township of ParsIPPany-Troy Hills Board of Fire Commissioners, Fire District No.1 was called to order at 6:29 PM by President Berry at the Tarn Drive Firehouse at 909 Tabor Road, Morris Plains, New Jersey.

2. PLEDGE OF ALLEGIANCE

President Berry led the Pledge of Allegiance.

3. STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of October 26, 2022 was included in a list of meetings notice sent to The Daily Record on December 10, 2021 and advertised in said newspaper on December 11, 2021, posted on the bulletin board in the ParsIPPany-Troy Hills Municipal Building, 1001 ParsIPPany Boulevard, ParsIPPany, New Jersey, and the Mount Tabor Firehouse, 909 Tarn Road on December 11, 2021, and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Township Clerk and at the Mount Tabor Fire House.

This meeting's time was amended to coincide according to the Special Meeting Notice sent to The Daily record on September 30th, 2022 and published in said newspaper on October 10th, 2022, posted on the bulletin board in the ParsIPPany-Troy Hills Municipal Building, 1001 ParsIPPany Boulevard, ParsIPPany, New Jersey, and the Mount Tabor Firehouse, 909 Tarn Road on September 30th, 2022 to secure voter approval for the purchase of a new Chief's Truck.

4. ROLL CALL

Commissioners present: Berry, Ferdinandi, Jamieson, Masker, Hazel

Department representation: Deputy Chief Masker, Chief Crawford

5. AGENDA REVIEW

President Berry reviewed the agenda for this meeting.

6. MINUTES FOR APPROVAL

Minutes from the regular October meeting were distributed by Commissioner Hazel to all Commissioners to review prior to this meeting. Minutes from the regular October meeting were approved via a motion by Commissioner Jamieson, seconded by Commissioner Masker, and carried by unanimous vote.

7. COMMUNICATIONS RECEIVED

None

8. RESOLUTIONS:

There were no resolutions offered for vote at this meeting.

9. REPORTS

i. Treasurer's Report

The Treasurer's monthly report for October 2022 declaring operating expenses of \$47,075.50, was read and distributed for all Commissioners to review and provide comments.

Significant expenses included \$12,385 to the Morris County Treasurer's office for service and radio fees, \$6,795 to Peter J. King LLC for legal and professional services from January 2022 through March 2022, and \$4,060.10 to FF1 for turnout gear.

Deposits included \$22,222.52 for rent from Par-Troy EMS for use of Tarn Drive Bay 1 and attached accommodations.

The Treasurer's report was approved via a motion by Commissioner Jamieson, seconded by Commissioner Hazel, and carried by unanimous vote.

ii. Truck Report

Rescue 14's recent alignment was ineffective. The shore line air pump leak repair is pending completion: Pump has been replaced 3 times. Shelf repair has been completed. The tower light is still broken.

Engine 15's tachometer is not functioning correctly.

iii. Radio Report

Annual fees to Morris County have been paid.

Morris County is in the process of installing upgraded radios where needed.

iv. Insurance Report

Rescue 14 incident claim has been submitted. The prospective Chief's truck is insured.

v. Purchasing Report

Flir Thermal Imaging Cameras for Tower 11, Engine 15, and Rescue 14 have been purchased and will be delivered shortly.

vi. Fire Prevention

No report.

vii. Joint Board Meeting Report

Parsippany Councilman Paul Carifi Jr. attended and discussed collective action that may be taken to support volunteer emergency services with commissioners in attendance. Not all districts were in attendance.

viii. Chief's Report

366 Calls to date (62 calls ahead of this time 2021)

1500 Littleton Road project demolition is in progress.

Upcoming training will be extrication (vehicle cutting and patient removal with Par-Troy EMS) on October 27th, RIC training on November 3rd, and LSC evolutions on November 17th. There will be no scheduled activity on Thanksgiving.

Mutual Aid has been given 111 times, including 55 to District 2, 28 to Dover and 6 to Denville. These figures include incidents involving an Engine to District 3 for smoke in an attic, RIC to mountain lakes for a basement fire, an Engine into lake Parsippany for smoke in a basement, RIC to Dover for extinguished kitchen fire, RIC into Dover for an attic fire, and RIC to Cedar Knolls for a smoke scare on Jefferson Road.

Responder turnout is still an issue. Inconsistent daytime response is a primary concern.

The Chief's office is proposing the use of PS Trax Software for inventory and maintenance tasks as a replacement and upgrade to Halligan software.

10. INVITATION FOR PUBLIC COMMENT

No members of the public were present to comment.

11. APPROVAL OF BILLS PAYABLE

No new bills were submitted for approval at this meeting.

12. EXECUTIVE SESSION

No executive session took place at this meeting.

13. OLD BUSINESS

District Attorney Peter King is being requested to assist with the issue of Gentilini Motors cancelling our recent contract for the purchase of a new Chief's vehicle.

The District's account balance with the Engineering firm responsible for building construction has been settled.

14. NEW BUSINESS

Commissioner Jamieson makes a motion to replace our Halligan apparatus maintenance software vendor with a new vendor, PSTrax, which will accommodate apparatus maintenance, station maintenance and track other high value district owned assets for accounting and maintenance purposes at a cost of approximately \$3,900 for the first year of service, including set-up, and \$1,950 thereafter with a money back guarantee within the first year of service. Commissioner Hazel seconds this motion. This motion is carried by unanimous vote.

Durable Door will be requested to repair Tarn Drive Bay 1 for Par-Troy EMS.

It has been reported that the heat in Tarn Drive Bay 1 for Par-Troy EMS is not functioning correctly. Commissioner Masker has noted that the boilers were off in the summer and were turned on several days earlier. The current status of the heating function in Bay 1 will be determined after the meeting.

Commissioner Hazel makes a motion to increase the funds available in the incentive program beginning on January 1st, 2023 for a trial period to be evaluated through the response period ending March 31st, 2023 for effectiveness in increasing personnel responses to incidents and that the annual spend on this program will be under \$150,000 as established in the Manpower Allocation portion of the current proposed operating budget for 2023. Commissioner Jamieson seconds this motion. This motion is carried by unanimous vote.

15. ADJOURNMENT

Being no further business, a motion to close was made by Commissioner Jamieson, seconded by Commissioner Masker, and carried by unanimous vote at 9:00 PM.